

Facilities Rental at Innovation Pointe

Media Suite, 1st Floor

Capacity: 40-50 people depending on setup

Not for Profit Organization			For-Profit Organization		
Hour	Half Day (4 hours)	Day (8 hours)	Hour	Half Day (4 hours)	Day (8 hours)
\$20	\$75	\$125	\$50	\$150	\$300

- Media Suite prices include
- Projector & Screen
 - Wireless Internet Access
 - Whiteboard & Flipchart (Includes pens and erasers)
 - TV & DVD Player
 - Document Cam
 - Use of catering kitchen adjacent to Media Suite

Executive Dining Room, 1st Floor

Capacity: 10 people

	Not for Profit Organization			For-Profit Organization		
Seats	Hour	Half Day (4 hours)	Day (8 hours)	Hour	Half Day (4 hours)	Day (8 hours)
10	\$15	\$50	\$100	\$30	\$100	\$200

Executive Boardroom, 5th Floor

Capacity: 20 people

	Not for Profit Organization			For-Profit Organization		
Seats	Hour	Half Day (4 hours)	Day (8 hours)	Hour	Half Day (4 hours)	Day (8 hours)
20	\$25	\$75	\$125	\$50	\$150	\$250

Day Office, 1st Floor

	Not for Profit Organization			For-Profit Organization		
Seats	Hour	Half Day (4 hours)	Day (8 hours)	Hour	Half Day (4 hours)	Day (8 hours)
2			\$35			\$35

Conference Support Services

Conferencing Phone

Teleconferencing Phones are available to rent on a half or full-day basis. Lines are limited to three way calling even when used with a conference phone, so bridge services are still needed to call three or more parties.

Hourly \$5
Half Day \$15
Full Day \$30

Photocopying Service

Documents must be received by GAGE one day prior to event

B&W	\$0.09 per sheet	\$0.08 per sheet	\$0.07 per sheet
1-499 Copies		500-999 Copies	1000+ Copies

Color	\$0.50 per sheet	\$0.35 per sheet	\$0.25 per sheet
1-49 Copies		50-99 Copies	100+ Copies

Coffee, tea, water and

LaSombra Coffee Roasting Company is conveniently located at Innovation Pointe

Parking

Street parking is 2 hours. Client may use parking garage at 4th and Locust (1 block from Innovation Pointe). GAGE can validate parking upon request.

Summary of Suite Amenities

(included in price unless noted)

	Media Suite	Executive Dining Room	Executive Boardroom	Day Office**
Projector & Screen	X	X	X	
Wireless Internet Access	X	X	X	X
Whiteboard & Flipchart*	X	X	X	
TV & DVD Player	X	Available for additional charge	Available for additional charge	
Document Cam	X	X	X	
Podium	X	X	X	
Minimum Duration	2 hr plus setup	2 hr	2 hr	
Notice Required for Booking	3 business days	3 business days	3 business days	

*Includes markers and eraser

**Includes desk, chair, guest chair, internet access and local calls



Executive Boardroom

All information and pricing is subject to change at the discretion of the Growth Alliance for Greater Evansville (GAGE). Call GAGE at 812-401-4243 for details.



The One Stop Resource for Business